



NORTHERN LIGHTS

# Health Foundation

## Lobby Shop – Cancellation Request

### General Information

Company Name: \_\_\_\_\_

Contact: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Email: \_\_\_\_\_

### Cancellation Request

Date(s) Requesting to be Cancelled: \_\_\_\_\_

Have these date(s) been cancelled 2 weeks prior to booked date?

Yes  No

Amount to be Refunded: \$ \_\_\_\_\_

NOTE: Any payments that are refunded will be done so in the same method in which they were paid. Cancellations must be received two weeks prior to the booking to receive a refund. After that time period your deposit will be considered a donation to the NLHF and you will receive a tax deductible receipt.

Vendor Signature: \_\_\_\_\_

Date: \_\_\_\_\_

PLEASE RETURN COMPLETED FORM TO:

Northern Lights Health Foundation

#7 Hospital Street

Fort McMurray, AB T9H 1P2

Tel: (780) 791-6041

Fax: (780) 791-6241

Email: [foundation@nlhr.ca](mailto:foundation@nlhr.ca)

Northern Lights Health Foundation ONLY

Confirmed By (Foundation member): \_\_\_\_\_

Date: \_\_\_\_\_